



## **Infant Jesus of Prague School Operating Plan: Academics 2021-2022**

**Welcome back!** We are excited to welcome our students and staff back to our building!

Detailed in these notes is the plan to operate our school academically. In following the guidelines from the Archdiocese of Chicago Office of Catholic Schools, our teacher leadership team has planned the following procedures. Note that the Health and Safety plans were sent on a different document.

We were happy to announce that all of our students will be in attendance in person this year. We may need to move to remote learning at some point during the year, so we will be ready to make that transition if necessary.

### **In person learning:**

We will return to our pre-pandemic operations in most aspects of our school life. Families should refer to the Health and Safety guidelines (sent separately) to be sure we are all staying safe, as safety of all is our top priority! Students must be up to date on immunizations as well as physicals and required screenings. Check the Student Handbook for requirements. NO student or staff should come to school if exhibiting any symptoms of illness. Please also be sure that you have completed a permission form for walking field trips.

### **Remote learning:**

As we navigate the year, it may be necessary to return to remote learning. We will do our best to send home necessary materials including a chromebook for every student so that we can continue learning and academic progress. Our management platform for all students is Google Classroom, so teachers will spend time teaching students about its uses early on in this school year. Students should be adept with logging into their emails, use of Google Classroom including google calendar and google meets, and how to turn in assignments, etc.

- Google Classroom (PreK3-8)
  - Google Classroom (GC) will be our all school platform for delivery of remote learning.
  - GC is arranged by the teachers by subject area or by week.
  - Assignments on GC and PowerSchool will be named the same for ease of understanding.
  - Assignments that have already been graded will be taken off of the stream so students get a better idea of what they should be doing.

- Parameters for remote learning:
  - Attendance will be taken by GoogleMeets in Morning Meeting everyday and shared with the school office. Our new Social Emotional Learning (SEL) curriculum will continue to be implemented during the Morning Meetings and an agenda for the day discussed.
  - Students in upper grades can also use the Google calendar to access due dates.
  - Students must be dressed in school uniform tops and seated at a table or desk.
  - Students' faces must be fully visible. During live streaming sessions, students may be asked to mute and stop showing their video.
  - Students learning remotely should not be on other devices such as phones while attending class and must never take pictures or videos of classes.
  - Students will be expected to work, be present on all assigned calls, and complete all assignments. The school day will be approximately 8:00-3:00 with a break for lunch and breaks for physical movement.
  - Assignments must be turned in on time based on due dates (divisional or classroom specific).
  - Corrections and revisions are the responsibility of the student based on the teachers' timelines and due dates.
  - iReady implementation will continue for differentiation and testing.
  - Regularly scheduled subject areas will be taught Monday through Friday.
  - Wednesday morning will include participation in Mass.

### **Diagnostic Testing:**

Teachers will use iReady to test students in math and reading three times per year to identify student learning needs and check for progress made. The iReady lessons then in math and reading are automatically assigned to students individually based on their diagnostic tests.

### **Uniforms:**

IJP students should be in complete uniform during the school day according to the Student Handbook. Uniform fleece jackets, ¼ zip pullovers, IJP hooded sweatshirts, V-neck red sweaters, long-sleeved red polo shirts, or long sleeved white oxford shirts can be worn in the cooler weather. All items should be monogrammed at Nix Nax in Homewood. Only uniform compliant outerwear should be worn during the school day.

A separate document has been sent with our Health and Safety Operating plans. Thank you for your patience while we navigate these uncertain times. Know how much we appreciate your dedication and loyalty to our IJP Family. We are realizing how important it is to really listen to each other, consider others' perspectives, and be flexible!

### Academic Committee

Joanna Slawson, PreK4 Teacher  
 Donna Rosenberger, 5th Grade Teacher  
 Charlotte Kelly, Principal

Trish Ladner, Junior High Teacher  
 Greg Brush, PE/Health Teacher